

# Become part of the Hofmann family - Your next job:

# **IT Specialist**

# What can you expect as an IT Specialist at Hofmann Mess- und Ausswuchttechnik?

We are currently seeking a qualified, knowledgeable IT Professional to help our company develop, use, and integrate IT systems. You will be responsible for troubleshooting and resolving technical problems and providing training to users to maximize the productivity value of technology in business. At American Hofmann, we work as a team and commit to our inclusive corporate culture. Check us out and apply.

#### Your tasks

- Excellent communication skills with a commitment to understanding business objectives.
- Ability to provide effective, strategic advice on the use of technology to achieve shared goals.
- Design skills needed to help develop corporate IT systems and networks, ensuring the most effective architecture and functionality.
- Commitment to supporting new technology implementation.
- Patience and ability to train users in both new and existing IT systems.
- Problem solving skills to revise existing systems and suggest improvements.
- Ability to produce concise yet thorough reports within IT and for other teams as needed.
- Administer network and data security, including directory, group policy, firewalls, virus protection, and email security
- Perform data backups to ensure all company-owned work is saved
- Install and update network system improvements
- Monitor servers, LAN/WAN, and Wi-Fi to ensure full coverage
- Set up equipment for new users and employees
- Consult with vendors and clients to integrate and update company technology
- Ensure system optimization for all technology resources
- Monitor the network for potential threats

## Your qualifications

- BS/BA in computer science, IT or relevant field
- Minimum 2 years' experience in an information technology role

#### Your skills

- Experience as IT Professional in a corporate setting
- Experience working with various operating systems & databases
- Experience working with network and server management support
- Experience in project management
- Ability to troubleshoot hardware, software, and network issues quickly and effectively
- Pleasant demeanor and strong customer service skills
- Up-to-date knowledge of new systems, information, software, hardware, and upgrades
- Familiarity with relevant computer software and hardware programs
- Excellent analytical problem-solving skills

## Have we aroused your interest?

Then we look forward to receiving your detailed application documents. Please state your salary expectations and the earliest possible starting date.

#### **Contact:**

Michelle Mays

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